

Documents Required for Tax Filing

- ☆ **Annual revenue from business**
- ☆ **T4s and all other Tax slips (if applicable)**
- ☆ **Expenses: Only applicable to your business**
 - ☞ **Purchase of material**
 - ☞ **Purchase of vehicle, tools, computers etc.**
 - ☞ **Subcontractor fee**
 - ☞ **Employee salaries**
 - ☞ **Vehicle expenses**
 - ☞ **Fuel costs**
 - ☞ **Repair and maintenance**
 - ☞ **Telephone and internet**
 - ☞ **Insurance**
 - ☞ **Office rent**
 - ☞ **Advertisement**
 - ☞ **Storage costs**
 - ☞ **Purchase**
- ☆ **Medical expenses personally paid, net of any insurance coverage**
- ☆ **Charitable and / or political donations**
- ☆ **RRSP / spousal RRSP contribution**
- ☆ **Property tax or rent paid annually**
- ☆ **Childcare / day care expenses**
- ☆ **Spousal support payments paid or received**
- ☆ **Foreign income if applicable**

- ☆ **If You Trade Stocks**
 - ☞ **T5008 for capital gain calculations**
 - ☞ **Summary of interest paid to broker or any line of credit**